

**Summary of Decisions Taken Under Delegated Powers – February 2015**

This notice gives detail of decisions taken within the organisation in accordance with the London Borough of Barnet’s Scheme of Delegation.

The decisions documented below are taken within the powers that the Council has delegated to Senior Officers. These decision makers are responsible for ensuring decisions are compliant with the decision making framework of the organisation which includes the Council’s Constitution, the Officer Scheme of Delegation, and budget and policy framework, as well as compliance with all relevant Legal considerations.

**Delivery Unit:** Adults and Communities Services

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TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
Permission for a single source tender for the supply of ASC policies, procedures and guidelines.	02.02.2015	Assistant Director Community and Wellbeing	This summary DPR seeks authorisation to enter into a fixed price contract with Alan Berresford Ltd for the supply of ASC procedures and guidelines, as a single source procurement, within the Council’s Contract Procedure Rules.
Authorisation of Entry into a contract for Residential Services for an Adult Client	29.01.2015	Interim Assistant Director Adult Social Care	This report seeks approval to enter into a contract with Honister for placement of an adult who is an older person.  This placement has been selected to comply with the appropriate health and best practice, meets statutory requirements, has been subject to appropriate due diligence checks and has been approved by the Adults Funding Panel.

TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
Authorisation of Entry into a contract for Domiciliary Care Services for an Adult Client	03.02.2015	Assistant Director Adult Social Care	<p>This report seeks approval to enter into a contract with Signet Healthcare Ltd for the provision of domiciliary care for an adult who is an older person.</p> <p>This package has been selected to comply with the appropriate health and best practice, meets statutory requirements, has been subject to appropriate due diligence checks and has been approved by the Adults Funding Panel.</p>
Authorisation of Entry into a contract for Residential Services for an Adult Client	04.02.2015	Interim Assistant Director Adult Social Care	<p>This report seeks approval to enter into a contract with 10 Orchard Avenue for the placement of an adults who are older persons.</p> <p>This placement has been selected to comply with the appropriate health and best practice, meets statutory requirements, has been subject to appropriate due diligence checks and has been approved by the Adults Funding Panel.</p>
Approval of award of contract to Middlesex Association for the Blind to provide prevention support services to people with visual impairment.	25.02.2015	Adults and Communities Director	The report outlines the process undertaken for re-procurement of the service and recommends the award of a new contract to Middlesex Association for the Blind for a period of 3 years.
Authorisation of Entry into a contract for Domiciliary Care Services for an Adult Client	11.02.2015	Assistant Director Adult Social Care	This report seeks approval to enter into a contract with ANA Healthcare for the provision of home and community support for an older person.

TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
Extension of Learning Disability Section 75 Agreement	20.01.2015	Adults and Health Commissioning Director	<p>Both the CCG and LBB are keen to extend the partnership agreement to continue to commission, provide and develop integrated Learning Disability Services.</p> <p>Therefore the extension to the existing agreement for the Learning Disability Service is in line with this strategic approach.</p> <p>This DPR has been signed in consultation with the Chairman of the Adults and Safeguarding Committee.</p>

**Delivery Unit:** Children's Service

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TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
Re-evaluation: TRADED SERVICE: NLSIN Administrative Manager & <i>Temporary Foreign Language Assistant Programme Facilitator (subject to service demand / pending impact of Local Authority review)</i>	04.03.2015	Education and Skills Director	<p>This request for an update on the current post is in recognition of the FLA programme duties and responsibilities already being carried out which are over and above the substantive post of NLSIN Administrative Manager. NLSIN now facilitate the entire FLA programme in Barnet and since taking over, FLA replacements have increased significantly.</p> <p>The FLA programme is again in the Traded Services booklet with a Service Level Agreement drawn up for quality assurance. NLSIN will soon be asking schools to register their interest and without this upgrade, will be unable to fulfil its duties to its customers.</p>

<p>Agree new Instruments of Government to be signed and sealed</p>	<p>24.02.2015</p>	<p>Education and Skills Director</p>	<p>Giving authority for Instrument of Government of school governing bodies to be submitted for signing and sealing.</p> <p>This report highlights the requirement to make the Instrument of Government for the following maintained schools:</p> <ul style="list-style-type: none"> <li>• Whittings Hill Primary School</li> <li>• Deansbrook Infant School</li> <li>• Tudor School</li> <li>• Brookland Infant and Nursery &amp; the Brookland Junior Schools</li> <li>• Holly Park Primary School</li> <li>• Claremont Primary school</li> <li>• Mapledown School</li> <li>• Garden Suburb Infant School and the Garden Suburb Junior School</li> <li>• Our Lady of Lourdes Catholic Primary School</li> </ul>
<p>Decision to allocate monies from the 14-19 Team Budget 2014-15 to secure places on 'Bridging the Gap' - Risk of NEET programme and work experience places for vulnerable NEET young people.</p>	<p>22.01.2015</p>	<p>Manager Post 16 Learning and Skills Commissioning Service.</p>	<p>This report seeks approval to fund Love Burnt Oak £6,400 for 10-12 places on their 'Bridging the Gap' Programme a personalised employability programme and £960 to Barnet Education Business Partnership for 10-12 Work Experience places.</p>

**Delivery Unit:** Commissioning Group

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TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
175 Bell Hill, Barnet EN5 2DT	4.03.2015	Chris Smith, Head of Estate Management	To authorise the grant of a new 20 year lease
164 Cricklewood Lane, NW2 2DX	4.03.2015	Chris Smith, Head of Estate Management	To authorise the grant of a new 20 year lease
St Peter's Church Hall, Stonegrove, HA8 8AB	5.03.2015	Chris Smith, Head of Estate Management	<p>To authorise the Council entering into a Tenancy At Will for a nursery at St Peter's Church Hall, on the Stonegrove Regeneration Estate.</p> <p>The agreed Heads of Terms and plan are attached.</p> <p>It is anticipated that the occupation will continue until the end of August (6 months) but can be terminated by either party at any time.</p> <p>The total occupational cost of £1,869 per calendar month includes all periodic charges and Taxes. Both parties' costs for the Tenancy are to be paid by the Council</p>